prof. PhDr. Ondřej Pešek, PhD.
děkan dean

DEAN'S DECREE (No. 12/2026) on Admission Requirements for PhD Study Programs at the Faculty of Arts, University of South Bohemia in České Budějovice for the Academic Year 2027/2028

I. BASIC TERMS

The following document is a translation of "Opatření děkana č. 12/2026, k podmínkám pro přijetí ke studiu v doktorských studijních programech na Filozofické fakultě Jihočeské univerzity v Českých Budějovicích v akademickém roce 2027/2028" (no. JU/2026/028645), which is the sole legally binding document.

Pursuant to Sections 48 to 50 of Act No. 111/1998 Coll. (hereinafter referred to as the "Higher Education Act"), I hereby announce the rules for the admission procedure and the conditions for admission to the following PhD study programs at the Faculty of Arts, University of South Bohemia in České Budějovice (hereinafter referred to as the "Faculty"):

Study Program	Program Code	Language of Study	Mode of Study	Total Enrollment
Archeologie	P0222D120028	Czech	full-time and part-time	1
Archaeology	P0222D120029	English	full-time and part-time	
České dějiny	P0222D120007	Czech	full-time and part-time	1
Moderní anglická a americká literatura	P0232D090078	Czech	full-time	1
Románské jazyky	P0231D090012	Czech	full-time and part-time	1
Teorie a dějiny novější české literatury	P0232D090016	Czech	full-time and part-time	1
Theory and History of Modern Czech Literature	P0232D090015	English	full-time and part-time	

The standard duration of the aforementioned programs is 4 years. The maximum study duration is 6 years.

Applicants may be admitted to doctoral study programs if they

1) have duly submitted and paid for an electronic application for study by April 30, 2027, at the latest (see Part III, paragraphs 1 and 2);
2) have successfully completed a master's degree program in the Czech Republic or abroad by September 17, 2027, at the latest, and have duly documented this fact (see Part III, Section 3);
3) have successfully passed the admission interview (see Part II).

II. ADMISSION INTERVIEW

1. The admission interview is conducted by an admission board appointed by the Dean of the Faculty, upon the proposal of the relevant doctoral study program board.
2. The aim of the admission interview is to verify:

   a) the candidate's factual and methodological knowledge of the relevant field;

   b) submitted doctoral project (the applicant shall submit proposal of the intended doctoral project, including a list of professional literature studied for the broader focus of their dissertation – this document shall be attached to the application for study);

   c) the applicant's academic work to date (the applicant shall submit their academic CV containing information about their education and previous publications and other academic activities – this document shall be attached to the application form; they shall then submit a printed copy of their thesis at the admission interview).

3. **Admission interview evaluation**: applicants who obtain a minimum of 50 points in all scored sections may be admitted to the program; the maximum number of points that can be obtained is 100.

   Archeologie and **Archaeology**:
   a) factual and methodological knowledge of the field = max. 40 points
   b) submitted doctoral project = max. 40 points
   c) applicant's academic work to date = max. 20 points

   České dějiny:
   a) factual and methodological knowledge of the field = max. 30 points
   b) submitted doctoral project = max. 40 points
   c) applicant's academic work to date = max. 30 points

   Moderní anglická a americká literatura:
   a) factual and methodological knowledge of the field = max. 40 points
   b) submitted doctoral project = max. 40 points
   c) applicant's academic work to date = max. 20 points

   Románské jazyky:
   a) factual and methodological knowledge of the field = max. 40 points
   b) submitted doctoral project = max. 40 points
   c) applicant's academic work to date = max. 20 points

   Teorie a dějiny novější české literatury and **Theory and History of Modern Czech Literature:**
   a) factual and methodological knowledge of the field = max. 40 points
   b) submitted doctoral project = max. 40 points
   c) applicant's academic work to date = max. 20 points

4. The admission interview will take place **between June 7 and 18, 2027**. The exact dates and further instructions will be communicated to applicants in the invitation to the admission interview, which will be sent to applicants electronically via the JU information system (IS/STAG) no later than May 21, 2027.
5. Applicants who, for serious reasons, did not attend the admission interview but submit a medical statement proving their medical inability to participate in the procedure or another credible explanation for their absence no later than the fifth working day after the scheduled date of the admission procedure will be invited to attend on **an alternative date**. The date will be determined by the Dean of the Faculty of Arts, University of South Bohemia.
6. **Applicants with specific needs** (disabilities, chronic illnesses, or other health issues) have the right to use the support measures and services provided by the university during the admission interview and, if accepted, during their studies. If they wish to exercise this right, they must select YES in the "Consideration of specific needs" field in the electronic application form. After completing all the administrative requirements associated with submitting an application to study, they will be contacted by staff from the Centre for Equal Opportunities, who will inform them of the next steps. More detailed information can be obtained on the center's website (https://www.jcu.cz/en/university/centre-for-equal-opportunities), by email (centrum-ssp@jcu.cz>), or by phone (389 036 026). It is also possible to consult with the center's staff about the suitability of a study program before submitting an application for study.

III. APPLICATION FOR STUDY AND DIPLOMA OF COMPLETED MASTER'S STUDIES

1. **Applications for study** are submitted exclusively electronically via the web interface https://wstag.jcu.cz/portal/uchazec/eprihlaska.jsp. Successful submission of an e-application is confirmed by an automatically generated e-mail from the IS/STAG information system to the applicant's e-mail address. The application must also include a proposal of the intended doctoral project and an academic CV (see Part II, Section 2). Attachments to the application are uploaded as PDF files to the application registered in IS STAG.

2. **An administrative fee** is charged for the application for study: CZK 800 for study programs conducted in Czech, CZK 1,000 for study programs conducted in English; the fee is payable by April 30, 2027. Payment can only be made electronically, either by credit card via the online payment gateway or by bank transfer to the account held at ČSOB České Budějovice, account number 104725778/0300, variable symbol 6020111, constant symbol 0008, specific symbol corresponding to the system-generated number. For payments from abroad: Acc. No. IBAN: CZ 2003000000000104725778, SWIFT: CEKOCZPP, Bank: Československá obchodní banka, variable symbol and specific symbol – see above (for payments from abroad, please include your surname, first name & Faculty of Arts admission procedure in the payment note). Proof of payment is not required.
3. Applicants who have successfully completed their master's studies by the application deadline must upload **a document confirming completion of their master's degree (i.e., a diploma)** to the application registered in the IS STAG. This document must be in PDF format created by an authorized conversion or as an electronic diploma issued in accordance with the eIDAS regulation. Applicants who have not yet successfully completed their master's studies by the application deadline must submit confirmation of completion of their studies by September 17, 2027, in the form of a PDF document created by an authorized conversion or as an electronic document bearing the qualified seal of the higher education institution. Upon submitting the confirmation of completion of studies, the student remains obligated to submit an officially certified copy of their master's diploma to the Study Department of the

Faculty as soon as it is possible to do so, considering its issuance. This document does not need to be submitted by applicants who have completed their follow-on master's studies at the Faculty of Arts.

Applicants who did not complete their university studies in the Czech Republic or Slovakia must prove that they have fulfilled the requirement of obtaining a master's degree in accordance with Section 48(3) of the Higher Education Act by submitting an officially certified copy of a foreign document certifying foreign higher education obtained by completing a university program at a foreign university operating under the laws of a foreign country and an officially certified translation of this document into Czech. A fee of CZK 990 is charged for the assessment of a foreign higher education document. This fee is payable on the date of submission of the foreign document for assessment. Payment details will be provided by the Study Department of the Faculty of Arts, University of South Bohemia. In case of uncertainty about the nature of the completed studies, the Faculty of Arts, University of South Bohemia reserves the right to ask the applicant to prove their education with a document of general recognition of foreign higher education in the Czech Republic, obtained in accordance with Sections 89 and 90 of Higher Education Act or in accordance with earlier legal regulations.

IV. FINAL PROVISIONS

1. The Dean of the Faculty of Arts at the University of South Bohemia will make the decision on the acceptance or rejection of applicants. Applicants will be notified of the outcome of the admission procedure via the University's information system (IS STAG).
2. If an applicant disagrees with the decision of the Dean of the Faculty regarding non-admission, they have the right to request a review of the decision by the Dean, by submitting a request to the Dean within 15 days of the date of receipt of the decision. If the Dean does not grant the request, the request will be forwarded to the Rector of the University of South Bohemia for a decision. The Rector's decision is final. For the purpose of providing necessary arguments, the applicant has the right to inspect their own documentation that served as the basis for Dean's decision. They do not have the right to inspect the documentation of other applicants. Access to this documentation will be granted to applicants upon prior arrangement with the Study Department of the Faculty.
3. The applicant's supervisors are proposed by the admissions committee and approved by the relevant departmental board, with the main condition being that the supervisor's publication record meets the requirements for the academic title of associate professor.
4. This decree on admission requirements was approved by the Academic Senate of the Faculty of Arts, University of South Bohemia, on October 27, 2026.

České Budějovice, October 30, 2026

Prof. Ondřej Pešek, Ph.D.

Dean